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To: All Members of the Council
Chief Executive

Please ask for Graham
Ibberson
Direct Line 01246 345229
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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Cabinet - 14 November, 2023

At a meeting of the Cabinet held on 14 November, 2023, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on, 19th November 2023.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 19TH NOVEMBER 2023 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

5. Council Plan Delivery Plan Half Year Performance Report

***RESOLVED –**

1. That the significant achievements made in quarters 1 and 2 of the current financial year achievements against the priority areas within the Council Plan Delivery Plan be noted.
2. That Corporate Leadership Team leads for all amber rated milestones be asked to meet with relevant key officers to develop improvement strategies to support further progress in quarters 3 and 4 of the current financial year.

REASON FOR DECISIONS

To progress delivery of the Council Plan 2023 – 2027 and maximise positive outputs and outcomes for our communities.

6. Period 5 Budget Monitoring report

***RESOLVED –**

1. That the forecast position of the General Fund Revenue Account at the close of period 5 for the financial year 2023/24 and the continuing uncertainty associated with the outturn forecast resulting from the significant in year inflationary and demand led cost pressures be noted.
2. That the strategy for achieving, as a minimum, a balanced budget outturn position for the financial year 2023/24 be supported.
3. That the General Fund Capital Programme expenditure forecast at the close of period 5 for the financial year 2023/24 be noted.

REASONS FOR DECISIONS

1. This periodic monitoring report summarises the current assessment of the Council's forecast outturn for the current financial year and sets out the active management mitigations to be progressed to

balance the 2023/24 budget. It also provides a robust basis for medium term financial planning.

2. This is the second formal monitoring report for the 2023/24 financial year and comes at a time when the Council is experiencing financial pressures due to the current economic situation, cost and pay inflation and the ongoing impact of the Covid-19 pandemic and the cost-of-living crisis.

7. Budget Strategy Implementation Plan

***RESOLVED –**

1. That the financial operating context, updated budget assumptions and the current Medium Term Financial Plan (MTFP) gaps be noted.
2. That officers be authorised to progress with the delivery of the operational savings proposals set out in the Budget Strategy Implementation Plan – stage 1 (Paragraph 3.29 and Appendix A).
3. That the proposals set out in the Budget Strategy Implementation Plan – stage 2 (Paragraphs 3.30 and Appendix B) be approved in principle.
4. That officers be authorised to progress the development of the proposals through to appropriate decision-making, in line with the Council's constitution and statutory requirements, including carrying out more specific engagement and consultation activities where required by law and best practice.
5. That a Budget Conversation with residents, businesses, and stakeholders across the borough be launched to set out the challenges that the Council is facing and to seek feedback on the proposed strategic approach to achieving a balanced budget for 2024/25 and over the period of the MTFP.

REASON FOR DECISIONS

To respond to the scale of the challenging financial environment within which the Council is operating and to enable the Council to work towards developing a balanced 2024/25 budget and MTFP, which will support the

Council to continue to deliver against the vision and priorities set out in the Council Plan.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'R. Smith', written in a cursive style.

Head of Regulatory Law and Monitoring Officer